

**> BE COVID SAFE.
HELP NSW STAY IN BUSINESS.**

Your COVID-19 Safety Plan

Outdoor events

Business details

Business name	City & Suburban Cricket Association 1903 Incorporated
Business location (town, suburb or postcode)	1 Amberwood Place, Menai 2234 N.S.W.
Select your business type	
COVID-19 Safe outdoor gatherings	
Completed by	Brioan Breakspear
Email address	secretarycandscricket1903@gmail.com
Effective date	11 September 2021
Date completed	1 October 2021

Wellbeing of staff and customers

Exclude staff, performers and attendees who are unwell from the event.

Agree

Yes

Tell us how you will do this

The City & Suburban Cricket Association will remind all participants by electronic means (email/group mobile phones) to not to attend cricket training or matches or other activities should they feel unwell or are experiencing any symptoms of COVID-19 virus.

The affiliated Club Captains/Managers of the City & Suburban Cricket Association will be directed to screen all members who are exhibiting any symptoms of COVID-19 as listed on the webpage <https://www.nsw.gov.au/symptoms-and-testing>.

Should a participant be found to be demonstrating a COVID-19 symptom(s) they will be asked immediately to leave the venue, self isolate and seek medical advice. Should an infected COVID-19 participant have intermix with any of the Club participants prior to arrival at the match day ground the City & Suburban Cricket Association will require all participants to self isolate and immediately seek medical advice.

Prior to returning to any cricket activity the City & Suburban Cricket Association will require the participant(s) to provide a recent negative COVID test result or medical certificate stating that they are fit to resume activity.

Provide staff with information and training on COVID-19, including on when to get tested, physical distancing, wearing masks, and cleaning.

Agree

Yes

Tell us how you will do this

The City & Suburban Cricket Association will communicate the latest information regarding COVID-19 to participants, including volunteers and match officials, on a regular basis by sharing updates from the Cricket NSW website.

Volunteers and match officials will be asked to complete Infection Control Module training and to read the information relating to “Workers” on the Safe Work Australia website prior to commencing any cricket activities.

Display conditions of entry including requirements to stay away if unwell and record keeping.

Agree

Yes

Tell us how you will do this

The City & Suburban Cricket Association will direct all participants to check-in via QR codes at the venue or facility using the Service NSW Check-in App. Additional record-keeping of players and officials will be recorded in our competition management system. Resources, posters and information about COVID-19 and the requirement to stay away if unwell will be displayed at appropriate locations around venues and facilities, including:

- entry and exit points of the venue and indoor areas of the facility where clear entry and exit points exist
- known congregation points at venues where clear entry and exit points do not exist.

Where City & Suburban Cricket Association identifies any language, cultural and disability barriers to communicating COVID-19 information to participants, we will make use of the resources available at <https://www.nsw.gov.au/covid-19/resources-other-languages>.

Other types of venues or facilities at the event must complete COVID-19 Safety Plans where applicable. If contact details are captured electronically upon entry to the event on the relevant day, additional collection of contact details via electronic methods may not be required if there is no other public access to the sub-premises. However, additional contact details and time of entry must be captured if the event has sub-premises that are gyms, entertainment facilities, hospitality venues, nightclubs and retail premises.

Agree

Yes

Tell us how you will do this

The City & Suburban Cricket Association does not have sub-premises. The ground pavilion is owned by Council or is an Annex to the jurisdiction of a Private Schools Complex.

Encourage staff to access COVID-19 vaccination.

Agree

Yes

Tell us how you will do this

The City & Suburban Cricket Association will send communication to participants,

volunteers and match officials encouraging those that are able to get vaccinated, to do so.

Physical distancing

Capacity for a controlled outdoor event must not exceed the lesser of 1 person per 2 square metres of space of the premises in which the activity is conducted, or 500 persons.

Capacity at a COVID-19 safe outdoor gathering must not exceed the lesser of 1 person per 2 square metres of space of the premises in which the activity is conducted, or 50 persons.

Agree

Yes

Tell us how you will do this

The City & Suburban Cricket Association will schedule all cricket-related activities to ensure any Public Health Orders relating to capacity and/or group-size limits are adhered to.

Where possible, the City & Suburban Cricket Association will schedule time between games/training sessions to enable all attendees to arrive and exit the venue safely, with minimal contact with others. Where possible, we have identified separate entry and exit points to the venue via signage and communicated this to participants and parents/carers.

We will continue to communicate with players to encourage come dressed ready to play and adopt the and 'Get in. Play. Get out. ethos'

Ensure 1.5m physical distancing where possible, including:

- **at points of mixing or queuing**
- **between seated groups**
- **between staff.**

Agree

Yes

Tell us how you will do this

The City & Suburban Cricket Association will display signage at the venue reminding participants of the need to physical distance wherever possible and of any capacity limits applicable to indoor areas. Where points of mixing or queueing are identified, we will identify where participants are asked to stand. Seated areas will be clearly marked. Spectators are encouraged to bring their own seating to venues.

Avoid congestion of people in specific areas where possible.

Agree

Yes

Tell us how you will do this

The City & Suburban Cricket Association will communicate to participants the need to avoid creating situations where there may be a congestion of people in a specific area and request that:

- There must be no more than five (5) persons per training net at any one time (this can be any combination of bowlers, batters and coaches)
- All personal and/or team equipment bags must be placed a minimum 1.5m apart from each other
- Match Scorers sit a minimum 1.5m apart from each other and no person is to pass within 1.5m of an official scorer for any reason, including for the purposes of viewing the scorebook or electronic tablet.

Have strategies in place to manage gatherings that may occur immediately outside the premises and in any designated smoking areas.

Agree

Yes

Tell us how you will do this

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- There must be no more than five (5) persons per training net at any one time (this can be any combination of bowlers, batters and coaches)
- All personal and/or team equipment bags must be placed a minimum 1.5m apart from each other
- Match Scorers sit a minimum 1.5m apart from each other and no person is to pass within 1.5m of an official scorer for any reason, including for the purposes of viewing the scorebook or electronic tablet.

Singing and dancing by audiences is not allowed in indoor areas.

Patrons can only consume alcohol when seated in indoor areas.

Agree

Yes

Tell us how you will do this

Not applicable as all activities will take place outdoors.

Where practical:

- **encourage private transport options to minimise crowding on public transport**
- **coordinate with public transport to minimise COVID-19 risks associated with transportation to and from the venue if crowding may occur.**

Agree

Yes

Tell us how you will do this

The City & Suburban Cricket Association will request that participants avoid using public transport where possible and use their own private transport.

Ventilation

Review the 'COVID-19 guidance on ventilation' available on nsw.gov.au and consider which measures are relevant to your event before completing this COVID-19 Safety Plan.

Agree

Yes

Tell us how you will do this

Participants and Volunteers of the City & Suburban Cricket Association will read and discuss the 'COVID-19 guidance on ventilation' to assess which measures are relevant to our activities.

Use outdoor settings wherever possible.

Agree

Yes

Tell us how you will do this

All cricket activities will operate in an outdoor setting.

In indoor areas, increase natural ventilation by opening windows and doors where possible.

Agree

Yes

Tell us how you will do this

All cricket activities operate outdoors.

In indoor areas, increase mechanical ventilation where possible by optimising air conditioning or other system settings (such as by maximising the intake of outside air and reducing or avoiding recirculation of air).

Agree

Yes

Tell us how you will do this

Not applicable as all cricket activities operate outdoors.

Ensure mechanical ventilation systems are regularly maintained to optimise performance (for example through regular filter cleaning or filter changes).

Agree

Yes

Tell us how you will do this

Not applicable as all cricket activities operate outdoors.

Consider consulting relevant experts such as building owners or facility managers, ventilation engineers and industrial or occupational hygienists to optimise indoor ventilation.

Agree

Yes

Tell us how you will do this

Not applicable.

Hygiene and cleaning

Face masks must be worn by staff and customers in indoor areas, unless exempt.

Agree

Yes

Tell us how you will do this

The City & Suburban Cricket Association will communicate to all participants a requirement to wear a face mask when using any of our indoor facilities whilst ever there is a Public Health Order requiring you to do so. We will also display the relevant signage on any indoor area that we operate.

Adopt good hand hygiene practices. Have hand sanitiser at key points around the venue.

Agree

Yes

Tell us how you will do this

The City & Suburban Cricket Association will promote the use of hand sanitiser and good hygiene practice to all participants. We will also encourage participants to carry personal hand sanitiser and to wash or sanitise their hands before, during and after all cricket-related activities.

Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers.

Agree

Yes

Tell us how you will do this

The City & Suburban Cricket Association will arrange, or request of the asset owner, that amenities are well stocked with hand soap and paper towels (unless hand dryers have been installed) at all times. We will rectify any shortfalls in supply or report any issues with stock levels in amenities to the venue owner/operator.

Clean frequently used indoor hard surface areas (including children's play areas) at least daily with detergent/disinfectant. Clean frequently touched areas and surfaces

several times per day.

Agree

Yes

Tell us how you will do this

All cricket activities operate outdoors with no frequently touched areas or surfaces.

Record keeping

Use the NSW Government QR code system to collect an electronic record of the name, contact number and entry time for all staff, attendees and contractors.

Agree

Yes

Tell us how you will do this

The City & Suburban Cricket Association will communicate to participants the need to use the Service NSW QR code system to check-in prior, and check-out after, any cricket-related activity. We will ensure that a QR code for any venue we use for cricket-related activities will have a QR code displayed in a suitable place to support this requirement

Processes must be in place to ensure that people provide the required contact information, such as by checking phones for the green tick to confirm they have checked in (keeping 1.5m physical distance between staff and patrons). QR codes should be clearly visible and accessible including at entrances to the event.

Agree

Yes

Tell us how you will do this

The City & Suburban Cricket Association will communicate to participants the need to use the Service NSW QR code system to check-in prior, and check-out after, any cricket-

related activity. We will ensure that a QR code for any venue we use for cricket-related activities will have a QR code displayed in a suitable place to support this requirement

If a person is unable to provide contact details, for example due to age or language barriers, another person may provide contact details on their behalf. If it is not possible for check-in to occur, keep a record of the name, contact number and entry time for all staff, attendees and contractors for a period of at least 28 days. These records must be provided in an electronic format such as a spreadsheet as soon as possible, but within 4 hours, upon request from an authorised officer.

Agree

Yes

Tell us how you will do this

Where a participant is unable to use the NSW Government QR Code Check-in System, [Insert Organisation Name] will direct volunteers and match officers to record their attendance and contact details on an alternative attendance register (e.g. a sheet of paper, scorebook or Notes section in a phone or tablet) or in the match-day scorebook, and then shared with a nominated Committee Member via email. This will ensure it can be made available to an authorised officer available within 4 hours and filed for a minimum of 28 days.

If we identify identifies any language barriers to using the QR code check-in process, we will make use of the resources available at <https://www.nsw.gov.au/covid-19/resources-other-languages>.

I agree to keep a copy of this COVID-19 Safety Plan at the business premises

Yes